

**PREKINDERGARTEN ONLINE APPOINTMENTS FOR
LATE ONLINE REGISTRATION
2018-2019**



Welcome parents and guardians to the Jersey City Public Schools Prekindergarten online registration appointments. Please take a few minutes to review the online appointment procedure and registration information below. We hope this procedure will take less time and help to make registering your child for the program easier.

Who can schedule online appointments for the September late registration?

New families with four-year olds by October 1, 2018 may schedule online appointments for late registration. Families who have three-year olds by October 1, 2018, living in the school area of PS#3, #5, #16, #23, #24, #31, #33, #37, or #39 may also schedule online appointments for late registration.

When is the late registration?

Prekindergarten registration for the 2018-2019 school year took place during the months of February, March, and April of the 2017-2018 school year. ***The next Prekindergarten Late Registration will be from September 10th through September 14th.***

What are the times you can schedule an online appointment for late registration?

- ***Monday, September 10th through Friday, September 14th from 9:40 am to 12:40 pm.***

How do online appointments work?

You will be able to access the online appointment schedule by clicking on the link that is on this webpage. There will be four teams to pick from with available days and appointment times, select one with the “Sign Up” button. Once you select the appointment team, day and time, you, press “Submit and Sign Up.” Complete every section on the “Sign Me Up” page. After completing the information press, “Sign Up Now.” You have completed the appointment and will be forwarded to a “Thank you, _____” message. A confirmation email will be sent to the email address given at the time of registration. A reminder will be sent to your email address 1-2 days prior to your scheduled appointment.

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Where can I get the Jersey City Public Schools Registration and Health Forms?

You are able to access the Jersey City Public Schools Registration and Health Forms from this link: http://www.icboe.org/boe2015/images/pdf/Registration_Health_Form_fillable.pdf

How do I complete the Jersey City Public Schools Registration and Health Forms?

The registration and health forms can be completed electronically from your computer. Once you complete the registration and health forms on your computer, you can print them out. **You are required to bring the completed registration and health forms with you to your registration appointment.**

Can I save Jersey City Public Schools Registration and Health Forms to my computer?

There are a couple of steps for you to follow if you choose to save your registration and health forms to your computer. You must first have Adobe Reader installed on the computer you are using. Then you must download the registration and health forms to your computer before opening it in Adobe Reader. Once you open the registration and health forms in Adobe Reader **you are able to complete the forms electronically, save them, print them, and bring them with you to your registration appointment.**

Where will the registration take place?

Registration will take place at the *Glenn D. Cunningham Early Childhood Center located at 218 Ocean Avenue, Jersey City, New Jersey, 07305.*

What do I need to bring to the registration appointment?

You will need to bring the following:

- ***Your child***
- Picture identification of the parent/guardian registering the child
- Your completed Jersey City Public Schools Registration and Health Forms
- Your emailed online appointment confirmation
- **ORIGINAL DOCUMENTS** along with **COPIES** of the following:

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- Your child's original birth certificate documenting 3 or 4 years of age on or before October 1, 2018
 - Two proofs of residency (ex. current telephone bill and utility bill)
 - One copy of your child's record of immunizations including **ALL** of the following:
 - Immunization series against Diphtheria, Tetanus, and Pertussis (DTP/DTap), at least four (4) doses
 - Immunization against Measles, Mumps, and German Measles (Rubella/MMR), one (1) dose must have been administered on or after the first birthday
 - Immunization against Hepatitis B, three (3) doses recommended
 - HIB-One (1) dose must have been administered on or after the first birthday
 - Immunization against Polio (OPV/IPV), three (3) doses
 - Immunization against Varicella (Chicken Pox), one (1) dose must have been administered on or after the first birthday or physician's documentation of disease
 - Every child 12 months through 59 months of age enrolling in or attending a licensed childcare center or preschool on or after September 1, 2018, shall have received at least one (1) dose of PCV on or after their first birthday
 - Every child 12 months through 59 months shall annually receive at least one (1) dose of influenza vaccine between September 1st and December 31st of each year

Your child must accompany you (parent or guardian) for the scheduled appointment because he/she will meet with the nurse.

Thank you for taking part in the scheduling of your appointment for late online registration.

You may contact the [Early Childhood Department at \(201\) 915-6045/6078](tel:2019156045) if you have any further questions, or if you do not have internet access.